**For the 3rd-4th year student:** Forward the Annual Review Form to your advisor when your portion is complete. Cc your advisor when you send the completed form to the CDB office.

1. Briefly list your project’s current Specific Aims and note how they may have changed since your last annual meeting.

2. Summarize, as bulleted list, your major accomplishments in the past year.

3. Summarize any technical or other problems you have encountered over the past year and how have, or have planned to, surmount them.

4. Summarize your plans for the next year.

5. List any manuscripts published, in preparation or planned for the next year.

6. Do you have plans to attend a national conference this year? If yes, which one?

7. Expected Graduation Year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**For the advisor:**

Please comment on the following questions.  For each question, briefly summarize your strategy for helping the student overcome any perceived hurdles to success in the PhD program.

1. Does the student have a deep understanding of the rationale and goals of their project?

2.  Does the student read the scientific literature deeply, critically and broadly, in order to build a solid foundation for understanding their field of interest and the fundamentals of the discipline?

3.  Is the student demonstrating an increasing ability to participate in scientific discourse with the advisor, lab mates, and other scientists in the field?

4. How well can the student plan and/or execute specific experiments without significant feedback from the advisor? Is the student able to successfully adopt new experimental procedures whenever needed?

5. How well can the student troubleshoot experiments on their own and develop a plan for the next steps / experiments – either to test alternative explanations by different experiments or additional controls or to propose alternative approaches?

6. Is the student diligently maintaining lab notes (physical or digital) to properly document experiments and store data?

7. Is the student spending enough time in the lab to complete the project(s)?

8. Is the student goal-orientated and working efficiently to complete the PhD in a timely manner?

9. Do you agree with the student's projected timeline for degree completion?

If NO, please state your expected timeline and why it differs from what the student has written.